

Course ID & Title	Approximate Hours Per Week	Hardware Software Requirements
ACA 111 College Student Success	8 Weeks: 6 16 Weeks: 3	Access code for online textbook supplements Microsoft Powerpoint Viewer
ACC 120 Principles of Financial Accounting	15-20 Fall & Spring 20-25 Summer	Students must have the Pearson access code required by the instructor, which will be used to complete all assignments, quizzes and exams. If you buy a used book, you must purchase an access code. This is usually more
ACC 121 Principles of Managerial Accounting	10-15	Microsoft Word, Microsoft Excel, or Microsoft Office Access code purchased for ACC 120
ACC 131 Federal Income Taxes	10-15	H&R Block At Home (Premium & Business) included with text. Students will need to use the current edition of the text.
ACC 150 Accounting Software	10-15	Microsoft Word & Microsoft Excel Latest version of QuickBooks Pro Accounting Software (accompanied with the text). You cannot use a MAC with Quickbooks. WinZip archiving utility
ACC 149 Intro to Accounting Spreadsheets	10-15	Microsoft Excel Students must have an access code to access all assignments using MyItLab. <a href="#">Students must have the Pearson access code required by the instructor, which will be used to complete all assignments, quizzes and exams. If you buy a used book, you must purchase an access code. This is usually more expensive than buying the text new, bundled with the access code. The access code can be purchased at <a href="http://www.pearsonmylabs.com">www.pearsonmylabs.com</a></a>
ANT 210 General Anthropology	9	General requirements
ART 111 Art Appreciation	8 -10	<a href="#">Students will need Java installed in order to access the Virtual Classroom function of Blackboard. The Java</a>
BIO 110 Principles of Biology	9	General requirements
BIO 111 General Biology I	9	General requirements
BIO 112 General Biology II	9	General requirements
BIO 130 Introductory Zoology	9	General requirements
BIO 168 Anatomy & Physiology I	9	General requirements. Proctored Midterm and Final Exam: Prior approval is required for external proctors.
BIO 169 Anatomy & Physiology II	9	General requirements. Proctored Midterm and Final Exam: Prior approval is required for external proctors.

BUS 110 Introduction to Business	6	Microsoft Word
BUS 115 Business Law I	9	Microsoft Word Webcam and computer microphone
BUS 116 Business Law II	9	Microsoft Word
BUS 125 Personal Finance	6	Microsoft Word <a href="#">A financial calculator such as the Texas Instrument BAI PLUS recommended. Microsoft Excel can be used in lieu of a financial calculator.</a>
BUS 225 Business Finance	8 -10	Microsoft Word <a href="#">A financial calculator such as the Texas Instrument BAI P</a>
BUS 240 Business Ethics	6	Microsoft Word
CHM 090 Chemistry Concepts	12	General requirements
CHM 151 General Chemistry I	9	General requirements
CIS 110 Introduction to Computers	8 -10	<p>You must complete work using the current version of Microsoft Office with Microsoft Access (students cannot use open source software). If a student purchases the Microsoft Office Home and Student Edition, this will not include Microsoft Access.</p> <p>Students are highly encouraged to purchase the customized bundle from the College Store. If a student purchases a used book, they will still be required to purchase a SAM key code from the College Store or online. If a student purchases a used book they may not receive the trial copy of Office with Microsoft Access, and other included materials that are required for the course. It is actually less expensive to purchase the bundled materials new from the College store than it is to purchase a used text and all the supplementary items.</p> <p>Since the course now covers Windows 8, online students should have a computer running Windows 8 operating system. Some of the requirements cannot be met using Windows XP, Windows Vista, or Windows 7.</p> <p>CIS 110 cannot be completed on a MacBook, iMac, or other Apple computer.</p>
CIS 115 Introduction to Programming & Logic	5	<p>Operating System Requirements: Windows 7, Vista, XP, or 2000</p> <p>Microsoft Office and a recent version of Netscape Communicator or Internet Explorer</p> <p>Intel Pentium II or higher processor</p>

A VGA graphics card capable of high(32 bit) color and 1024x768 resolution (3D video card recommended)

1 GB of RAM (2 GB recommended) and a sound card

250MB of available disk space

CJC 111 Introduction to Criminal Justice	10	Microsoft Office
CJC 112 Criminology	10	Microsoft Office
CJC 113 Juvenile Justice	10	Microsoft Office
CJC 121 Law Enforcement Operations	10	Microsoft Office
CJC 131 Criminal Law	10	Microsoft Office
CJC 212 Ethics & Community Relations	10	Microsoft Office
COM 110 Introduction to Communication	8 -10	Students must have access to a camcorder with the video and audio capability to be downloaded to a DVD-R <b>(NOT +R)</b>
COM 120 Interpersonal Communication	8 -10	General requirements
CSC 134 C++ Programming	5	Microsoft Word A C++ compiler
CTS 130 Spreadsheet		Microsoft Excel
DRA 111 Theatre Appreciation	8 -10	General requirements
DRA 112 Literature of the Theatre	8 -10	General requirements
ECO 251 Principles of Microeconomics	9 Fall & Spring 14 Summer	Microsoft Powerpoint Proctored Final Exam: Prior approval is required for external proctors.
ECO 252 Principles of Macroeconomics	9 Fall & Spring 14 Summer	Microsoft Powerpoint Proctored Final Exam: Prior approval is required for external proctors.
EDU 119 Introduction to Early Childhood Education	8 -12	General requirements Microsoft PowerPoint or PowerPoint Viewer. Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.
EDU 131 Child, Family, and Community	6 -9	General requirements Microsoft PowerPoint or PowerPoint Viewer. Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.
EDU 144 Child Development I	6 -9	General requirements

		Microsoft PowerPoint or PowerPoint Viewer. Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.
EDU 145 Child Development II	6 -9	General requirements Microsoft PowerPoint or PowerPoint Viewer. Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.
EDU 153 Health, Safety, and Nutrition	6 -9	General requirements Microsoft PowerPoint or PowerPoint Viewer. Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.
EDU 184 Early Childhood Intro Pract (Hybrid Class)	6 -9	General requirements Microsoft PowerPoint or PowerPoint Viewer. Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.
EDU 216 Foundations in Education	8 -12	General requirements Microsoft PowerPoint or PowerPoint Viewer. Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.
EDU 221 Children with Exceptionalities	6 -9	General requirements Microsoft PowerPoint or PowerPoint Viewer. Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.
EDU 234 Infants, Toddlers, and Twos	6 -9	General requirements Microsoft PowerPoint or PowerPoint Viewer. Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.
EDU 235 School Age Development and Program	6 -9	General requirements Microsoft PowerPoint or PowerPoint Viewer. Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.

EDU 261 Early Childhood Administration I	6 -9	General requirements Microsoft PowerPoint or PowerPoint Viewer. Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.
EDU 262 Early Childhood Administration II	6 -9	General requirements Microsoft PowerPoint or PowerPoint Viewer. Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.
EDU 271 Educational Technology	8 12	General requirements Microsoft PowerPoint or PowerPoint Viewer. Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.
EDU 284 Early Childhood Capstone Pract (Hybrid Class)	6 -9	General requirements Microsoft PowerPoint or PowerPoint Viewer. Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.
ENG 111 Writing & Inquiry	8 -10	General requirements Microsoft Powerpoint or the Powerpoint Viewer (Check with your online instructor if you just need the PowerPoint view or if you need the full application.) Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.
ENG 112 Writing/Research in the Disciplines	8 -10	General requirements Microsoft Powerpoint (A Powerpoint or Prezi presentation, including recorded audio, will be required.) Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.
ENG 114 Professional Research & Reporting	8 -10	General requirements Microsoft Powerpoint or the Powerpoint Viewer

(Check with your online instructor if you just need the PowerPoint view or if you need the full application.)  
Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.

ENG 231 American Literature I

8 -10

General requirements

Microsoft Powerpoint or the Powerpoint Viewer  
(Check with your online instructor if you just need the PowerPoint view or if you need the full application.)  
Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.

ENG 232 American Literature II

8 -10

General requirements

Microsoft Powerpoint or the Powerpoint Viewer  
(Check with your online instructor if you just need the PowerPoint view or if you need the full application.)  
Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.

ENG 241 British Literature I

8 -10

General requirements

Microsoft Powerpoint or the Powerpoint Viewer  
(Check with your online instructor if you just need the PowerPoint view or if you need the full application.)  
Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.

ENG 242 British Literature II

8 -10

General requirements

Microsoft Powerpoint or the Powerpoint Viewer  
(Check with your online instructor if you just need the PowerPoint view or if you need the full application.)  
Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.

ENG 261 World Literature I

8 -10

General requirements

Microsoft Powerpoint or the Powerpoint Viewer  
(Check with your online instructor if you just need the PowerPoint view or if you need the full application.)  
Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.

ENG 262 World Literature II

8 -10

General requirements

		<p>Microsoft Powerpoint or the Powerpoint Viewer (Check with your online instructor if you just need the PowerPoint view or if you need the full application.)</p> <p>Recent version of Adobe Acrobat Reader or other PDF file reader. Recent versions of an Internet browser such as Firefox, Google Chrome, Internet Explorer, or Safari.</p>
EPT 120 through EPT 275	3 -5	<p>Microsoft Word, Excel, and Powerpoint.</p> <p>A recent version of Adobe Acrobat Reader or other PDF file reader.</p> <p>Recent versions of a minimum of two Internet browsers such as Internet Explorer, Firefox, Google Chrome, or Safari.</p> <p>Windows operating system such as Windows 7 or newer.</p> <p>A CD-ROM drive and multi-media capability.</p> <p>Webcam and microphone.If you are not sure if your computer meets these requirements or if you have questions, please contact the Coastal Carolina Community College Help Desk at (910) 938-6123.</p>
FIP 120 through FIP 252	<p>3-5 with the following exceptions:</p> <p>FIP 144 requires 4-6</p> <p>FIP 230 requires 6-10</p> <p>FIP 232 requires 5-8</p>	<p>Microsoft Word, Excel, and Powerpoint.</p> <p>A recent version of Adobe Acrobat Reader or other PDF file reader.</p> <p>Recent versions of a minimum of two Internet browsers such as Internet Explorer, Firefox, Google Chrome, or Safari.</p> <p>Windows operating system such as Windows 7 or newer.</p> <p>A CD-ROM drive and multi-media capability.</p> <p>Webcam and microphone.If you are not sure if your computer meets these requirements or if you have questions, please contact the Coastal Carolina Community College Help Desk at (910) 938-6123.</p>
HEA 110 Personal Health/Wellness	6 -9	General requirements
HEA 120 Community Health	6 -9	General requirements
HIS 115 Introduction to Global History	9	General requirements
HIS 121 Western Civilization I	9	General requirements
HIS 122 Western Civilization II	9	General requirements

HIS 131 American History I	9	General requirements
HIS 132 American History II	9	General requirements
LEX 110 Introduction to Paralegal Study		General requirements
MAT 115 Mathematical Models	12	Microsoft Word and Microsoft Excel Students must be able to take 2 to 5 proctored exams. Students living in Onslow County are required to take these proctored tests at CCCC. Other students must arrange for a proctor at an approved educational institution. Students must purchase a new textbook containing web based supplements.
MAT 140 Survey of Mathematics	9	Microsoft Word and Microsoft Excel Students must be able to take 2 to 5 proctored exams. Students living in Onslow County are required to take these proctored tests at CCCC. Other students must arrange for a proctor at an approved educational institution. Students must purchase a new textbook containing web based supplements.
MAT 143 Quantitative Literacy	9	Microsoft Word and Microsoft Excel Students must be able to take 2 to 5 proctored exams. Students living in Onslow County are required to take these proctored tests at CCCC. Other students must arrange for a proctor at an approved educational institution. Students must purchase a new textbook containing web based supplements.
MAT 161 College Algebra	9	Microsoft Word and Microsoft Excel A Texas Instruments TI83, TI83 Plus, or TI84 calculator  Students must be able to take 2 to 5 proctored exams. Students living in Onslow County are required to take these proctored tests at CCCC. Other students must arrange for a proctor at an approved educational institution. Students must purchase a new textbook containing web based supplements.
MKT 123 Fundamentals of Selling	6	Microsoft Office Students will need a set of video cases from the Learning Resource Center (Library)
MKT 223 Customer Service	6	Microsoft Word



MUS 110 Music Appreciation	8 -10	<p>A high speed Internet connection (Cable or DSL) is highly recommended to complete this course online. A dial-up Internet connection <u>is not</u> recommended. A sound card and speakers are needed because listening to music is a class requirement.</p> <p>You will need to have or purchase "Total Access" code from the publisher website. Tablets cannot be used. Firefox, Chrome and Safari are recommended. Other browsers may not work properly. <b>You need to know how to adjust your browser settings to upload and run the mixed-media content (i.e., disable firewalls and pop-up blockers) and you should have the most recent version of Flash.</b></p>
NET 110 Networking Concepts	5	Microsoft Office
NOS 110 Operating System Concepts	5	Microsoft Windows 7 Fedora Linux operating system Microsoft Word and Microsoft Excel
OST 131 Keyboarding	5	Microsoft Word 2013
OST 134 Text Entry & Formatting	5	Microsoft Word 2013
OST 142 Medical Terms II - Medical Office	9	General requirements
OST 236 Advanced Word/Information Processing	6 -8	Microsoft Word 2013
OST 241 Medical Office Transcription I	10	General requirements
OST 248 Medical Office Transcription II	10	General requirements
POL 120 American Government	9	General requirements
POL 130 State & Local Government	6 -9	General requirements
PSY 150 General Psychology	9	Microsoft Office 2003 or higher
PSY 211 Psychology of Adjustment	9	General requirements
PSY 241 Developmental Psychology	9	Microsoft Office 2003 or higher
PSY 243 Child Psychology	9	General requirements
PSY 281 Abnormal Psychology	9	Microsoft Office 2003 or higher

REL 211 Intro to Old Testament	10	General requirements
REL 212 Intro to New Testament	8 -10	General requirements
SOC 210 Introduction to Sociology	9	General requirements
SOC 213 Sociology of the Family	9	Microsoft Office 2003 or higher
SOC 220 Social Problems	9	General requirements
SPA 111 Elementary Spanish (Online + Hybrid)	8-12 (Online) 6.5-10.5 (Hybrid)	A reliable computer Webcam Sound card & speakers Good quality computer microphone Computer printer High speed modem (Cable or DSL) Dependable Internet Service Provider (ISP) Working Email address
WEB 110 Internet/Web Fundamentals	3	General requirements
WEB 140 Web Development Tools	5	Adobe Dreamweaver current version.
WEB 289 Internet Technologies Project	5	Adobe Dreamweaver current version.
WEB 250 Database Driven Web Sites	4 -5	Adobe Dreamweaver current version. Other free software to be installed on student computers during course lessons include, MySQL, Apache, and PHP. (note the "other" software will be part of an early lesson and not needed prior to class starting)



LUS recommended. Microsoft Excel can be used in lieu of a financial calculator.