



*Career and College  
Promise*

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**APPLICATION  
PACKET**



## *The Program:*

In accordance with Session Law 2011-145 Appropriations Act of 2011, Onslow County Schools and Coastal Carolina Community College (Coastal) established the Career and College Promise Program (CCP). CCP provides opportunities for eligible high school juniors and seniors to take college courses to accelerate completion of college certificates, diplomas, and Associate degrees that may lead to college transfer and/or careers.

**The Cost:** Approved students pay no tuition; however, students are required to purchase textbooks, and some classes require digital material in lieu of a physical textbook; this is referred to as Inclusive Access. The price of Inclusive Access materials will be automatically billed to student accounts and must be paid to Coastal's Accounting Office prior to the first day of class; however, students may opt-out of Inclusive Access and elect to assume the responsibility of purchasing required course materials. Failure to pay the cost of course materials may result in disenrollment from all registered classes.

## *Criteria:*

- a) Be a high school Junior or Senior.
- b) Have permission from legal guardian(s), high school counselor, and principal.
- c) Meet academic criteria:
  1. Have a 2.8 unweighted GPA or higher on high school courses **OR**
  2. Demonstrate college readiness in English, reading, and mathematics on one of the approved assessments
  3. For Career and Technical Education Pathways **only**, have the recommendation of the high school principal with a rationale to waive the GPA/assessment score requirements.

## **Approved Assessments:**

	<b>RISE (EFFECTIVE 5/18/20)</b>	<b>SAT</b>	<b>PSAT</b>	<b>PRE ACT OR ACT</b>
English & Reading	70 Tier 1 & 2	480	English 26 & Reading 26	English 18 & Reading 22
Mathematics	70 Tiers 1, 2, & 3	530	24.5	22

## *Admissions Policy and Information:*

Coastal Carolina Community College maintains an open door admissions policy for all applicants. The College serves students regardless of race, color, national origin, sex, sexual orientation, gender, gender identity, gender expression, pregnancy, disability, age, religion, veteran status, or any other characteristic or status protected by applicable local, state, or federal law in admission, treatment, or access to, or employment in, its programs and activities. Selective placement of individual students in the different programs of study within the College is determined by the Admissions Office, within the guidelines established by the State Board of Community Colleges and the North Carolina Community College System for each program of study and course offered.

- As a general rule, high school students are limited to two college courses (7 semester hours credit) per semester. For consideration to take additional credit hours in a student's first semester, the student must receive approval from the High School Principal and Coastal Carolina Community College's CCP Coordinator.
- CCP students must be identified as a Junior or Senior in High School.
- Courses with asterisks require the course in parenthesis to be completed (i.e., "C" or higher) before enrolling.
- Students are encouraged to verify program requirements at future institutions to ensure successful transfer.
- Returning students may not change pathways without written permission; see your college liaison.
- Students in the College Transfer Pathways must fulfill requirements of the selected pathway before being eligible to enroll in additional courses. Approval must also be obtained prior to enrollment.
- Students in Onslow County Schools will receive AP weighted high school credit for completion of college courses.
- To remain eligible for continued enrollment, a student must complete a new application each semester documenting a 2.8 unweighted high school GPA and maintain a 2.0 GPA on college coursework after completing two courses.
- Any student whose cumulative Coastal GPA is below a 2.0 will be required to re-take and successfully complete (i.e., "C" or higher) any course(s) in which they did not earn a "C" or higher prior to enrolling in other courses.





## *College Transfer Pathway - Nursing (ADN)*

The CCP ADN Pathway is designed for high school juniors and seniors who wish to begin their educational studies toward the Associate in Nursing Degree or a Baccalaureate Degree in Nursing. The ADN Pathway for CCP is not a guarantee of admission into nursing programs at North Carolina Community Colleges or North Carolina Universities. Students interested in applying to nursing programs after high school must meet the eligibility requirements of their selected institution, and there may be additional requirements to be admitted into LPN, ADN, and/or BSN programs.

DIRECTIONS	COURSES	CREDITS	CHECK BOX WHEN COMPLETED
<b>English</b>	ENG 111 Writing and Inquiry ENG 112 Writing/Research in the Disciplines* (ENG 111)	College 3 / HS 1 College 3 / HS 1	<input type="checkbox"/> <input type="checkbox"/>
<b>Success Course</b>	ACA 122 College Transfer Success	College 1 / HS 0	<input type="checkbox"/>
<b>Psychology</b>	PSY 150 General Psychology PSY 241 Developmental Psychology* (PSY 150)	College 3 / HS 1 College 3 / HS 1	<input type="checkbox"/> <input type="checkbox"/>
<b>Humanities/ Fine Arts</b>  Pick one (1)	ART 111 Art Appreciation ART 114 Art History Survey I ART 115 Art History Survey II MUS 110 Music Appreciation MUS 112 Introduction to Jazz PHI 215 Philosophical Issues* (ENG 111) PHI 240 Introduction to Ethics* (ENG 111)	College 3 / HS 1 College 3 / HS 1 College 3 / HS 1 College 3 / HS 1 College 3 / HS 1 College 3 / HS 1 College 3 / HS 1	<input type="checkbox"/>
<b>Anatomy &amp; Physiology</b>	BIO 168 Anatomy & Physiology I & Lab BIO 169 Anatomy & Physiology II & Lab* (BIO 168)	College 4 / HS 1 College 4 / HS 1	<input type="checkbox"/> <input type="checkbox"/>

High School students in the CCP ADN Pathway must complete the entire pathway before taking additional course in the Associate in General Education Nursing (A1030N) program.

Please note: Because nursing program admissions are competitive, no student is guaranteed admission to any limited enrollment program.

## *Career and Technical Education*

To ensure access to all Technology - Business - Public Safety Pathway courses, it is recommended that students request counselor and parent permission to take online classes (See application for signatures).

### **FINANCE CERTIFICATE (C25800FP)**

FALL SEMESTER	CREDITS	CHECK BOX WHEN COMPLETED
ACC 120 Principles of Financial Accounting CIS 110 Introduction to Computers	College 4 / HS 1 College 3 / HS 1	<input type="checkbox"/> <input type="checkbox"/>
SPRING SEMESTER	CREDITS	CHECK BOX WHEN COMPLETED
BUS 125 Personal Finance BUS 225 Business Finance CTS 130 Spreadsheet	College 3 / HS 1 College 3 / HS 1 College 3 / HS 1	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

### **FIRE INVESTIGATOR CERTIFICATE (C55240PC)**

FALL SEMESTER (1ST YEAR)	CREDITS	CHECK BOX WHEN COMPLETED
FIP 132 Building Construction	College 3 / HS 1	<input type="checkbox"/>
SPRING SEMESTER (1ST YEAR)	CREDITS	CHECK BOX WHEN COMPLETED
FIP 152 Fire Protection Law FIP 220 Fire Fighting Strategies	College 3 / HS 1 College 3 / HS 1	<input type="checkbox"/> <input type="checkbox"/>
SUMMER SEMESTER (1ST YEAR)	CREDITS	CHECK BOX WHEN COMPLETED
FIP 128 Detection and Investigation	College 3 / HS 1	<input type="checkbox"/>
FALL SEMESTER (2ND YEAR)	CREDITS	CHECK BOX WHEN COMPLETED
FIP 136 Inspections and Codes	College 3 / HS 1	<input type="checkbox"/>
SPRING SEMESTER (2ND YEAR)	CREDITS	CHECK BOX WHEN COMPLETED
FIP 229 Fire and Dynamics and Combustion	College 3 / HS 1	<input type="checkbox"/>

## HOSPITALITY SUPERVISOR I CERTIFICATE (C25110PC)

FALL SEMESTER (1ST YEAR)	CREDITS	CHECK BOX WHEN COMPLETED
HRM 125 Etiquette for Hospitality HRM 140 Legal Issues - Hospitality HRM 245 Human Resource Mgmt - Hospitality	College 1 / HS 0 College 3 / HS 1 College 3 / HS 1	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
SPRING SEMESTER (1ST YEAR)	CREDITS	CHECK BOX WHEN COMPLETED
HRM 120 Front Office Procedures	College 3 / HS 1	<input type="checkbox"/>
SUMMER SEMESTER (1ST YEAR)	CREDITS	CHECK BOX WHEN COMPLETED
HRM 210 Meetings and Event Planning HRM 240 Marketing for Hospitality	College 3 / HS 1 College 3 / HS 1	<input type="checkbox"/> <input type="checkbox"/>

## INCOME TAX PREPARER CERTIFICATE (C25800TP)

FALL SEMESTER	CREDITS	CHECK BOX WHEN COMPLETED
ACC 120 Principles of Financial Accounting ACC 130 Business Income Taxes CIS 110 Introduction to Computers	College 4 / HS 1 College 3 / HS 1 College 3 / HS 1	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
SPRING SEMESTER	CREDITS	CHECK BOX WHEN COMPLETED
ACC 129 Individual Income Taxes ACC 150 Accounting Software Applications	College 3 / HS 1 College 2 / HS 0	<input type="checkbox"/> <input type="checkbox"/>

## MARKETING AND CUSTOMER SERVICE CERTIFICATE (C25120PC)

FALL SEMESTER	CREDITS	CHECK BOX WHEN COMPLETED
BUS 110 Introduction to Business MKT 123 Fundamentals of Selling MKT 223 Customer Service	College 3 / HS 1 College 3 / HS 1 College 3 / HS 1	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
SPRING SEMESTER	CREDITS	CHECK BOX WHEN COMPLETED
BUS 270 Professional Development MKT 120 Principles of Marketing	College 3 / HS 1 College 3 / HS 1	<input type="checkbox"/> <input type="checkbox"/>

## MITIGATION AND PREPAREDNESS CERTIFICATE (C55460PC)

FALL SEMESTER (1ST YEAR)	CREDITS	CHECK BOX WHEN COMPLETED
EPT 130 Mitigation and Preparedness EPT 140 Emergency Management	College 3 / HS 1 College 3 / HS 1	<input type="checkbox"/> <input type="checkbox"/>
SPRING SEMESTER (1ST YEAR)	CREDITS	CHECK BOX WHEN COMPLETED
EPT 120 Sociology of Disaster	College 3 / HS 1	<input type="checkbox"/>
FALL SEMESTER (2ND YEAR)	CREDITS	CHECK BOX WHEN COMPLETED
EPT 220 Terrorism and Emer. Mgt.	College 3 / HS 1	<input type="checkbox"/>
SPRING SEMESTER (2ND YEAR)	CREDITS	CHECK BOX WHEN COMPLETED
EPT 225 Haz Analysis/Risk Assess	College 3 / HS 1	<input type="checkbox"/>

## SYSTEM SECURITY CERTIFICATE (C25590PC)

FALL SEMESTER (1ST YEAR)	CREDITS	CHECK BOX WHEN COMPLETED
CTI 120 Network & Sec Foundation	College 3 / HS 1	<input type="checkbox"/>
SPRING SEMESTER (1ST YEAR)	CREDITS	CHECK BOX WHEN COMPLETED
SEC 110 Security Concepts	College 3 / HS 1	<input type="checkbox"/>
FALL SEMESTER (2ND YEAR)	CREDITS	CHECK BOX WHEN COMPLETED
CCT 121 Computer Crime Invest. CCT 250 Network Vulnerabilities I	College 4 / HS 1 College 3 / HS 1	<input type="checkbox"/> <input type="checkbox"/>
SPRING SEMESTER (2ND YEAR)	CREDITS	CHECK BOX WHEN COMPLETED
CCT 251 Network Vulnerabilities II	College 3 / HS 1	<input type="checkbox"/>



## *Title IX*

### *What is Title IX*

Title IX is a federal law that protects all students, employees, vendors, visitors and volunteers of Coastal Carolina Community College from sex discrimination, sexual misconduct, and sexual harassment. "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance." Coastal Carolina Community College is dedicated to creating a safe and welcoming environment that is conducive to academic excellence and personal growth. All CCCC students, faculty, staff, administrators, counselors and visitors must comply with Title IX.

### *How to report Title IX violations on campus?*

To file a formal, written complaint please contact:

**Dr. Annette Harpine**, VP for Instructional Support, Title IX Coordinator

If on campus: Office Location: **Administration Building, Office #7**

If off campus or after business hours: Leave a message at: 910-938-6788 OR

Email: harpinea@coastalcarolina.edu

### *Community Resources*

The following agencies have extensive investigating and/or providing resources concerning sexual misconduct and sexual violence.

**Jacksonville Department of Public Safety**

(910) 455-1472

Or 911 in case of an emergency

**Onslow County Sheriff Department**

(910) 455-3113

**Onslow County Health Department**

(910) 347-2154

**CLNC Counseling Center**

(910) 451-2864

**Onslow Memorial Hospital**

(910) 577-2345

**Onslow County Women's Center, Inc.**

(910) 347-4000

**MCAS New River Counseling Center**

(910) 449-6110

### *Clubs and Extracurricular Activities*

CCP Students have the option to participate in CCCC Clubs and extracurricular activities. Students and/or parents/guardians assume all responsibility for travel to and from campus or off-site events.

## *Steps for Admission and Enrollment*

1. Complete key components of the application:
  - a. Complete the Student Information and Medical Information Sections.
  - b. Complete the College Readiness Verification Section.
    - i. Write in current **unweighted** high school GPA and attach a copy of your transcript. An updated transcript must be submitted each semester.
    - ii. If your GPA is below a 2.8, write in **all qualifying** assessment scores and attach a copy of each set of scores.
  - c. Select the semester. **Students must complete a new application for each semester.**
  - d. Write in high school release times for the semester you are participating in.
  - e. Select a Pathway. Returning students may not change Pathways without written permission.
  - f. Write in your career goal.
  - g. Select courses you wish to take. Courses must be in your chosen Pathway.
2. Meet with your high school counselor to review your plan and get signatures.
3. Return your completed application to the college liaison.
4. If necessary, take the RISE Placement Test at Coastal. See your college liaison for instructions.
5. Visit Admissions to enroll in approved classes on date determined.
6. Dates for registration: \_\_\_\_\_
7. Get a Coastal Photo ID, parking placard, textbooks, and mark your calendar for the first day of class.
8. New students must attend a CCP orientation prior to beginning classes.

## *For Enrollment and Admission Information:*

### **Career and College Promise General Information**

ccp@coastalcarolina.edu

#### **Cobi Hamp**

College Liaison

hampc@coastalcarolina.edu

#### **Jeana Hayes**

College Liaison

hayesj@coastalcarolina.edu

#### **Jan Marshburn**

College Liaison

marshburnm@coastalcarolina.edu

#### **Princesa Hurd**

Academic Counselor & Coordinator for Career and College Promise

hurdp@coastalcarolina.edu

(910) 938-6249

## *For Disability Support Services:*

### **Coordinator for Disability Services**

Support

adasupport@coastalcarolina.edu

(910) 938-6331

## *For On-Campus Support for Enrolled Students:*

#### **Caroline Thomas**

Career and College Promise Success Coach

thomasc@coastalcarolina.edu

(910) 938-6703

#### **Cayla Farris**

PT Specialist for CCP  
Student Support and Success

farrisc@coastalcarolina.edu

(910) 938-6703

## Career & College Promise Program Application (CCP)

Returning CCP Student:  Yes  No

**Student Information:** Coastal Student ID# \_\_\_\_\_

Student's Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Grade: \_\_\_\_\_ Gender:  M  F SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

High School: \_\_\_\_\_ Anticipated Graduation Date: \_\_\_\_\_

Student Current Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Family Current Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Ethnicity:  Hispanic or Latino

Race (if Non-Hispanic):  Asian  Black or African American  White  
 American Indian or Alaskan Native  Native Hawaiian or Other Pacific Islander

Citizenship:  US Citizen  Non-Immigrant Alien  Not US Citizen, Name Country \_\_\_\_\_

Permanent Resident Alien

### Emergency and Medical Information:

Contact in case of emergency: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone(s): \_\_\_\_\_

I have an IEP, 504, or medical condition that requires academic accommodations. Yes  No  Initials \_\_\_\_\_  
 If you have a disability and wish to request an accommodation, contact the Coordinator for Disability Support Services in the Student Center Building for an appointment after completing your CCP application. Students are required to submit current documentation of their disability prior to the implementation of accommodation services. Students requesting accommodations from the College must have a disability, as defined by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. Self-identification and providing documentation can be initiated at any time; however, the student must allow reasonable time for accommodations to be implemented.

**Inclusive Access** Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I understand that I am responsible for the costs of my textbooks, including Inclusive Access. This fee must be paid to the Accounting Office by the specified date or I will be disenrolled from all of my courses.

**Model Release** Signature: \_\_\_\_\_ Date: \_\_\_\_\_

My signature above grants Coastal Carolina Community College permission to reproduce photographs taken of me for the purposes of publication, promotion, illustration, or advertising, in any manner.

### Pathway, College Readiness, Courses, Semester, and Release Times to be Completed with High School Counselor

**College Readiness Verification:** High School Unweighted GPA: \_\_\_\_\_ (Attach transcript)

	RISE (EFFECTIVE 7/1/19)	SAT	PSAT	PRE ACT OR ACT
English & Reading	Tier 1: Tier 2:		English: Reading:	English: Reading:
Mathematics	Tier 1: Tier 2: Tier 3:			

**Coastal Semester:**  Fall \_\_\_\_  Spring \_\_\_\_  Summer \_\_\_\_

High school Fall semester release time (required) \_\_\_\_\_

High school Spring semester release time (required) \_\_\_\_\_

\*Students may not enroll in classes without a **minimum** of 30 minutes travel time.

Are you a dependent of an active duty service member?

Yes  No

### Pathway:

*\*Returning students may not switch Pathways without written permission. See your college liaison for information on the process. Students may select one (1) transfer pathway and/or one (1) Career and Technical Education pathway.*

- Choose One  Associate in Arts (P1012C)  
College Transfer Pathway
- Associate in Science (P1042C)  
College Transfer Pathway
- and/or  Associate Degree Nursing (P1032C)  
College Transfer Pathway
- Choose One  Career and Technical Education Pathway  
Write code here: \_\_\_\_\_

After high school, my career goal is to become a \_\_\_\_\_

### Requested Courses:

Courses listed **must** be from your chosen pathway.

\_\_\_\_\_  
\_\_\_\_\_

### Signature Required for Dual Pathways Only:

*In accordance with ID SBCCC 400.11, with the approval of the high school principal and college's chief academic officer, a student may enroll in both a College Transfer Pathway and a Career and Technical Education Pathway.*

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Chief Academic Officer

### Required Signatures for Approval, Registration, and Release of Information

*I hereby certify that the information I have given is true to the best of my knowledge. All parties approve of the courses, schedule, and information provided on the entire application. All parties agree and understand that at the end of each term, Coastal Carolina Community College will provide Onslow County Schools with: (1) a summary listing of high school students who participated in the approved program through the College and (2) a summary listing of the grade performance for each high school student. Your signatures below will authorize the release of such information.*

High School Counselor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal/Designee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Coastal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*College GPA for returning CCP student \_\_\_\_\_

### Family Educational Rights and Privacy Act (FERPA)

FERPA is a federal law intended to protect student privacy in regard to educational records. It applies to any school that receives funds from the US Department of Education. According to 20 U.S.C. 1232g(d), "whenever a student has attained eighteen years of age, **OR** is attending an institution of postsecondary education, the permission or consent required of and the rights accorded to the parents of the student shall thereafter only be required of and accorded to the student."

Please initial the appropriate box indicating information approved for release:

- \_\_\_\_\_ Academic Information (grades/GPA, registration, ID number, academic progress, accommodations)
- \_\_\_\_\_ Attendance (enrollment status and attendance)
- \_\_\_\_\_ Financial Aid Information (awards, application data, disbursements, eligibility, progress and status)
- \_\_\_\_\_ Student Account Information (billing statements, charges, credits, payments, collection activity)
- \_\_\_\_\_ All Records Listed Above (any educational records)

Name(s) of person(s) who may access your educational record:

Name \_\_\_\_\_ Address \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_

By signing below, I acknowledge that the above information may be released, discussed, or disclosed. I understand I am under no obligation to complete this form. I understand that my information is protected under federal confidentiality regulations and cannot be disclosed without my written consent.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_