



# **COASTAL CAROLINA**

COMMUNITY COLLEGE

444 Western Boulevard  
Jacksonville, North Carolina 28546-6816  
Phone (910) 455-1221

## **All You Need to Know for the**

# *Spring 2025*

# *Cosmetology Program*

### **At-A-Glance**



**An Equal Opportunity Employer**

Coastal Carolina Community College’s Cosmetology Diploma Program is a full-time, day-time Limited Enrollment Program. The Cosmetology Program is a 16-month program that includes 1,500 training hours required by the North Carolina Board of Cosmetology.

***Prior to meeting with an Academic Advisor/Counselor:***

- Complete a residency application through the NC Residency Determination Service (RDS). RDS can be completed at <https://ncresidency.cfnc.org>.
- Complete an Admissions Application to Coastal Carolina Community College. Applications can be found online at <https://www.coastalcarolina.edu/admissions/admissions-steps/new-student/>.
- Submit official high school/high school equivalency transcript as well as official transcripts from all post-secondary institutions attended. Official transcripts may be sent to [etranscripts@coastalcarolina.edu](mailto:etranscripts@coastalcarolina.edu).

***Eligibility Application Information:***

- Eligibility Applications will be available beginning Monday, September 16, 2024.
- Eligibility Applications must be completed with an Academic Advisor/Counselor.

***Cosmetology Diploma Program Acceptance Process:***

- There are 20 seats available for the Spring 2025 program; eligible applicants who have completed applications will be accepted on a first-come, first-served basis. All other eligible applicants will be placed on an alternate list (Note: An eligible applicant has a current application and all official transcripts received).
- All applicants will receive an Agreement Form by no later than October 4, 2024 indicating if they are accepted or an alternate.
- Accepted and alternate students are required to return the Agreement Form no later than 5:00 p.m. on Friday, October 18, 2024.
- Failure to return the Agreement Form will result in forfeiture of a seat in the Cosmetology Program.
- It is the applicant’s responsibility to notify the Academic Advisor/Counselor, of an address and/or phone number change.
- Applications for the Spring 2025 program will be accepted through Friday, November 8, 2024.

***Orientation Information:***

- Accepted students are required to attend ONE orientation session.
- Sessions will be held on the following days and times:
  - o Monday, November 4, 2024, at 10:00 a.m.
  - o Wednesday, November 6, 2024, at 5:00 p.m.
- Sessions will be located at Coastal Carolina Community College in the Multipurpose Building, Room M106.

***Important Dates for Spring 2025:***

Eligibility Applications available	Monday, September 16, 2024
Applicants receive Agreement Form	No later than Friday, October 4, 2024
Agreement Form return date	Friday, October 18, 2024
Last day to complete an Eligibility Application as an alternate	Friday, November 8, 2024
Spring Semester dates	Monday, January 6, 2025 – Friday, May 9, 2025
Orientation	Monday, November 4, 2024 at 10:00 a.m. Wednesday, November 6, 2024 at 5:00 p.m.

***Please keep in mind the following information:***

- In accordance with the North Carolina State Board of Cosmetic Art Examiners, students must provide the following prior to the first day of class:
  1. Social Security card, tax ID card, or student visa information; and
  2. Current government-issued ID and proof of date of birth.

Students will not be permitted to begin training unless proof of identification has been provided prior to the first day of class.

- If accepted into the program, tuition must be paid and a cosmetology kit purchased before the beginning of the semester.
- Uniforms are required (plain black scrubs, black shoes, and name tag).
- Candidates admitted to the Cosmetology Program must wear their clean uniforms, name tags, and black shoes every class meeting, beginning the first class meeting.

***Cosmetology Curriculum (D55140):***

The Cosmetology curriculum is designed to provide competency-based knowledge, scientific/artistic principles, and hands-on fundamentals associated with the cosmetology industry. The curriculum provides a simulated salon environment which enables students to develop manipulative skills.

Coursework includes instruction in all phases of professional imaging, hair design, chemical processes, skin care, nail care, multi-cultural practices, business/computer principles, product knowledge, and other selected topics.

Graduates should qualify to sit for the State Board of Cosmetic Arts examination. Upon successfully passing the State Board exam, graduates will be issued a license. Employment is available in beauty salons and related businesses.

**SPRING ENTRY**

**SPRING SEMESTER**

		<b>Class</b>	<b>Hours Per Week Lab</b>	<b>Credit</b>
COM 101	Workplace Communication	3	0	3
COS 111	Cosmetology Concepts I	4	0	4
COS 112	Salon I	0	24	8
		7	24	15

**SUMMER SEMESTER**

COS 113	Cosmetology Concepts II	4	0	4
COS 116	Salon III	0	12	4
COS 250	Computerized Salon Ops	1	0	1
		5	12	9

**FALL SEMESTER**

COS 114	Salon II	0	24	8
COS 115	Cosmetology Concepts III	4	0	4
		4	24	12

**SPRING SEMESTER**

COS 117	Cosmetology Concepts IV	2	0	2
COS 118	Salon IV	0	21	7
HUM 110	Technology & Society	3	0	3
		5	21	12

**Total Semester Hours: 48**

## Approximate Expenses (In-State) Tuition rates are subject to change per North Carolina Legislation.

\*Fees for Cosmetology kit, accessories, and supplies are subject to change. Table below does not include tax.

	SPRING SEMESTER	SUMMER SEMESTER	FALL SEMESTER	SPRING SEMESTER	TOTAL
Tuition and Fees	\$1,180.00	\$724.00	\$952.00	\$987.00	\$3843.00
Professional Liability Insurance	\$16.00	N/A	N/A	\$16	\$32.00
Cosmetology Kit/Books	\$1,981.00	N/A	N/A	\$27.50	\$1,982.50
Additional Accessories	\$98.00	N/A	N/A	\$29.00	\$138.00
Uniforms (3-5 sets)	\$300.00	N/A	N/A	\$100.00	\$400.00
Name Tags (2)	\$18.00	N/A	N/A	N/A	\$14.00
Black Leather Shoes	\$50.00	N/A	N/A	N/A	\$50.00
Cosmetology Seminars	Varies	Varies	Varies	Varies	Varies
Total	\$3,643	\$927.00+	\$692.00+	\$1,099.50+	\$6,317.50+

**NOTE:** Financial aid is often a concern for students. If you have not yet completed paperwork for FAFSA (Free Application for Federal Student Aid), Veterans Assistance, **MyCAA**, or Coastal Carolina Community College Foundation Scholarships, please do so as soon as possible. For many students, uniforms and name tags may need to be paid for out of pocket; please plan ahead for this extra expense.

## Important Reminders

- All admissions requirements must be met in order to be considered for acceptance into the program, which is determined on a first-come, first-served basis.
- All forms must be turned in by the scheduled deadlines.
- Any address and/or phone number changes must be given to the Academic Advisor/Counselor.
- Attendance at one of the scheduled orientation dates is required.
- Course substitution(s) must be made by the appropriate Division Chair.
- Completion of the program does not guarantee licensure; students must take and successfully pass the state licensure exam provided by the North Carolina State Board of Cosmetic Art Examiners.
- Students must maintain a “C” average in all Cosmetology classes to advance in the program.
- There is no guaranteed entrance into the program for any applicant.
- A computer and internet accessibility is required for the online portion of COS 111 Cosmetology Concepts I.

## Contacts

Academic Counselor	Academic Advisor/ Counselor	910-938-6332	<a href="mailto:admissions@coastalcarolina.edu">admissions@coastalcarolina.edu</a>
Coordinator for Disability Support Services	Diamond Outlaw	910-938-6381	<a href="mailto:adasupport@coastalcarolina.edu">adasupport@coastalcarolina.edu</a>
Department Head	Lynn Reyes	910-938-6117	<a href="mailto:reyesl@coastalcarolina.edu">reyesl@coastalcarolina.edu</a>
Financial Aid	Student Center	910-938-6332	<a href="http://www.studentaid.gov">www.studentaid.gov</a>
MyCAA	Military Off-Campus Sites	910-451-2391	<a href="http://www.mycaa.militaryonesource.mil/mycaa/">www.mycaa.militaryonesource.mil/mycaa/</a> <a href="mailto:mycaa@coastalcarolina.edu">mycaa@coastalcarolina.edu</a>
Veterans Programs	Student Center	910-938-6316	<a href="http://www.va.gov/education/">www.va.gov/education/</a>



## Cosmetology Technical Standards

**Purpose Statement:** Technical Standards are provided to students to identify a specific list of the non-academic abilities and characteristics established by a program as requirements for admission, promotion, and graduation. Section 504 of the Rehabilitation Act of 1973 defines a qualified individual as one who meets the academic and technical standards requisites for admission or participation in an education program.

All students in Cosmetology are expected to meet certain essential functions/technical standards which are essential for successful completion of all phases of the program and reflect industry requirements and standards. To verify a student's ability to perform these essential functions, a student *may be required to demonstrate* the following technical standards in the table below. Meeting these standards does not guarantee employment in this field upon graduation. The ability to meet the program's technical standards also does not guarantee a student's eligibility for any certification exams or successful completion of the program.

	Standard	Definition of Standard	Example(s) of Technical Standard
1	<b>Critical Thinking/ Problem-Solving Skills</b>	Critical thinking ability sufficient for salon judgment.	Identify cause-effect relationships in salon situations. Example(s) include: <ul style="list-style-type: none"> <li>• Ability to sequence information, events, and activities accurately.</li> <li>• Ability to accurately perform basic arithmetic, understand and convert measurements, apply ratios and proportions, scale formulations, and ensure precision in mixing and creating cosmetic products to meet health and safety standards in a cosmetology program.</li> </ul>
2	<b>Interpersonal Skills</b>	Interpersonal abilities sufficient to interact with individuals, families, and groups from a variety of social, emotional, cultural, and intellectual backgrounds.	Establish rapport with clients and colleagues. Example(s) include: <ul style="list-style-type: none"> <li>• Ability to navigate personal conflicts.</li> <li>• Ability to accept responsibility and correction in a professional nature.</li> <li>• Ability to work with clients from diverse backgrounds, regions, and ethnicities.</li> </ul>
3	<b>Coping Skills</b>	Coping ability is sufficient to manage stressful situations.	Demonstrate a calm demeanor in difficult situations. Example(s) include: <ul style="list-style-type: none"> <li>• Ability to refrain from reacting or responding inappropriately to ethical challenges.</li> <li>• Ability to maintain emotional composure and perform despite the difficulty of a situation.</li> </ul>
4	<b>Behavioral/ Emotional Skills</b>	Possess emotional stability, rational thought, and self-control.	Remain professional, calm, and exercise restraint in changing environments. Example(s) include: <ul style="list-style-type: none"> <li>• Ability to be non-reactive in response to provocative situations and personalities.</li> <li>• Ability to assume responsibility/accountability for one's own actions without becoming defensive.</li> <li>• Ability to assess a situation rationally and respond accordingly.</li> <li>• Ability to prevent one's personal opinions or beliefs from impacting one's client or personal performance.</li> </ul>

	<b>Standard</b>	<b>Definition of Standard</b>	<b>Example(s) of Technical Standard</b>
<b>5</b>	<b>Communication Skills</b>	Communication abilities sufficient for interaction with others in verbal and written form.	Explain cosmetology procedures, initiate hair techniques, and document and interpret actions and client responses. Example(s) include: <ul style="list-style-type: none"> <li>• Ability to enunciate clearly.</li> <li>• Ability to comprehend directives.</li> <li>• Ability to transcribe correspondence.</li> </ul>
<b>6</b>	<b>Mobility Skills</b>	Physical abilities sufficient to move from room to room and maneuver in small spaces.	Perform appropriate physical activities in spaces with heightened physical awareness in relation to physical surroundings. Example(s) include: <ul style="list-style-type: none"> <li>• Ability to lift up to 50 pounds.</li> <li>• Ability to stand for prolonged periods of time (4-6 hours).</li> <li>• Ability to twist, bend, squat, and stoop.</li> </ul>
<b>7</b>	<b>Motor Skills</b>	Gross and fine motor abilities sufficient to provide safe and effective care/service.	Ability to use tools and equipment. Example(s) include: <ul style="list-style-type: none"> <li>• Ability to handle supplies or tools.</li> <li>• Ability to demonstrate manual dexterity and coordination of tools.</li> </ul>
<b>8</b>	<b>Auditory Skills</b>	Auditory ability sufficient to monitor and assess client requests and cosmetology needs.	Listen attentively to ensure the health and safety of the salon environment. Example(s) include: <ul style="list-style-type: none"> <li>• Ability to hear monitor alarm, emergency signals, and the functional settings of salon tools.</li> </ul>
<b>9</b>	<b>Visual Skills</b>	Visual ability sufficient to monitor and assess client needs.	Watch attentively to ensure the health and safety of the salon environment. Example(s) include: <ul style="list-style-type: none"> <li>• Ability to distinguish large and small objects near and at a distance.</li> <li>• Ability to detect color and color intensity.</li> <li>• Ability to perceive depth.</li> <li>• Ability to see peripherally.</li> </ul>
<b>10</b>	<b>Tactile Skills</b>	Tactile ability to perceive and respond to physical touch to provide safe and effective care/service.	Responds appropriately to senses of touch necessary for providing care and safety in the salon environment. Example(s) include: <ul style="list-style-type: none"> <li>• Ability to wear PPE appropriate for a salon environment.</li> <li>• Ability to sense potential nicks from sharp objects and temperature from hair tools.</li> </ul>
<b>11</b>	<b>Adaptability Skills</b>	Possess the ability to adapt and tolerate environmental stressors.	Ability to adapt in order to perform required duties in a variety of different environments. Example(s) include: <ul style="list-style-type: none"> <li>• Ability to tolerate temperature variations (hot and cold) without physical response.</li> <li>• Ability to demonstrate requisite skill applications in an environment where there will be exposure to biohazardous materials, dangerous chemicals, odors, latex, etc.</li> </ul>

**Disability Services Statement:** Coastal Carolina Community College is invested in full compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. It is the student's responsibility to self-identify, request reasonable accommodation(s), and provide written documentation in a timely manner to the Coordinator for Disability Support Services in order to determine eligibility, as defined by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, prior to the implementation of any accommodation services. Accommodation(s) are not active until all of the Steps for Requesting Accommodations have been completed. Please visit <https://www.coastalcarolina.edu/services-and-support/disability-services/> or call (910) 938-6331 for further information about the Steps for Requesting Accommodations.



**COASTAL CAROLINA**  
COMMUNITY COLLEGE

444 Western Boulevard  
Jacksonville, North Carolina 28546-6816  
Phone (910) 455-1221