

NORTH CAROLINA DEPARTMENT OF COMMUNITY COLLEGES – RALEIGH, NORTH CAROLINA
PROFESSIONAL SERVICES AGREEMENT

Coastal Carolina Community College , herein referred to as the **Institution**, and

_____, herein referred to as the **Contractor** enter into an agreement for Professional Services.

I. The Contractor agrees:

A. To provide professional services as described:

B. At a rate of: _____ C. Total Amount: _____

D. Period Covered From: _____ To: _____

E. Source of Funds: _____

F. Payment of all Federal and State income taxes and Social Security applicable to the compensation received is the responsibility of the Contractor and not the Institution.

II. The Institution agrees:

A. To make payment to the **Contractor** upon completion of services rendered and upon certification by the responsible members of the College.

III. Attest:

A. **Contractor** _____
Name _____

Address: _____ Street _____ City, State _____ Zip _____

EIN # or last 4 of SSN # _____ Print Name _____

Signature _____ Date _____

B. Institution:

1. President/
Vice President: _____ Signature _____ Date _____

2. Chief Financial
Officer: Michelle Stiles _____ Signature _____ Date _____